



Instructional Designer/E-Learning Remote Intern

TLT-Leading Leaders

About this position

The TLT- Tomorrow's Leaders Today internship consists of a unique opportunity to offer real world experience in multiple disciplines that bring to life the knowledge gained in academics. The Internship Program aims to provide Interns with a meaningful experience and an opportunity to explore and expand upon their skills and knowledge. Each intern will be exposed to the daily tasks related to their instructional, research, teaching, or writing educational track (projects, meetings, and creative brainstorming), as well as necessary nonprofit and corporate organization and administrative tasks (culture, inter-department collaboration, corporate communication methods, etc.). Additionally, Interns will receive the benefit of partaking in the inner workings of a successful and established non-profit organization.

Key responsibilities:

As an Instructional Designer/E-Learning Inter, you will work with the team to identify training needs and create video-based, virtual, and in-person instructional training. You will challenge learned' understanding through relevant activities, author measurable learning objectives, and develop materials that promote transfer, retention, and application relative to youth leadership, leadership skills, and real-life soft skills. You'll work under tight deadlines in a fast-paced, dynamic environment where quality, creativity, and accountability are expected.

Under supervision the intern will be responsible for:

1. Helping design role-based learning curriculum, programs, and/or courses for students grades 8 and older

2. Developing the tools, templates, and training materials to help our team create scaled, online and in-person, social, and interactive learning experiences
3. Bringing your skills to a team of passionate educators and consultants to help build a learning design function

You'll be working on:

- Drafting presentations and courses
- Creating e-learning course presentations, lessons, and/or courses
- Create course material, templates, and checklists
- Help develop standards and practices for the development and improvement of courses and curriculum
- Design a role-based learning curriculum
- Review and suggest policy and procedures around creating online courses
- Build out curriculum content where needed

Key qualifications:

- Superb written and verbal communication skills and proficiency writing instructional content
- Ability to create compelling and engaging content for a targeted audience
- Experience, preferred but not required, in analyzing building, and assessing curricula for asynchronous and synchronous virtual training environments
- Exposure to the following is a plus but not required
 - Web authoring and multimedia tools such as HTML, LearnDash, Elementor Pro, H5P, JavaScript, and CSS
 - Instructional design or E-Learning experience
 - Experience designing online learning programs
 - Education, Instructional Design, or related field

Work Schedule: Flexible, minimum 6 to 12 hours per week commitment required

Mandatory Weekly Team Meetings based on team –

Team AM – Tuesday at 11:30 am- 12:30 pm

Team PM – Tuesday at 5:30 pm – 6:30 pm

Weekly team meetings and bi-weekly one-on-one coaching sessions are held under the supervision of a supervisor.

About TLT - Tomorrow's Leaders Today

TLT: Tomorrow's Leaders Today, Inc. is a 501(c)3 nonprofit organization dedicated to helping develop youth leaders through education, collaboration, and mentorships with community & business leaders for the collective benefit of the students and their communities.

Compensation

TYPE

Unpaid

DURATION

Temporary / Seasonal

Company Details

COMPANY SIZE

1 - 10 employees

INDUSTRY

Non-Profit

HEADQUARTERS

Denton County, Texas

WEBSITE

<https://www.TLTLeaders.org>

SOCIAL MEDIA

<https://www.facebook.com/TLTLeaders.Org>
<https://www.instagram.com/tltleaders/>
<https://www.linkedin.com/company/64271191>

<https://twitter.com/TLTLeaders>

https://www.youtube.com/channel/UCrPNTIq4_oBKrM3QvTJR0Ww

WORK AUTHORIZATION REQUIREMENTS

US work authorization is required

Contact Information

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