



Instructional Designer/E-Learning Intern

TLT – Leading Leaders

About this Job

Instructional Designer/E-Learning Intern

The TLT- Tomorrow's Leaders Today internship consists of a unique opportunity to offer real world experience in multiple disciplines that bring to life the knowledge gained in academics. The Internship Program aims to provide Interns with a meaningful experience and an opportunity to explore and expand upon their skills and knowledge. Each Intern will be exposed to the daily tasks related to their instructional, research, teaching or writing educational track (projects, meetings, and creative brainstorming), as well as necessary corporate organization and administrative tasks (culture, inter-department collaboration, corporate communication methods, etc.). Additionally, Interns will receive the benefit of taking part in the inner workings of a successful and established non-profit organization.

Job Description

Work Schedule: Flexible, 6 to 12 hours per week commitment

Key Responsibilities:

As an Instructional Designer/E-Learning Intern, you will work with the team to identify training needs and create video-based, virtual and in person instructional training. You will challenge learners' understanding through relevant activities, author measurable learning objectives, and develop materials that promote transfer, retention, and application relative to youth leadership, leadership skills and real-life soft skills. You'll work under tight deadlines in a fast-paced, dynamic environment where quality, creativity, and accountability are expected.

Under supervision the intern will be responsible for:

- 1) helping design role-based learning curriculum, program, and or courses for students in grades 8th and older
- 2) developing the tools, templates, and training materials to help our team create scaled, online and in person, social, and interactive learning experiences, and
- 3) bringing your skills to a team of passionate educators and consultants to help build a learning design function.

You'll be working on:

- Drafting presentations and courses
- Creating e-learning course presentations, lessons and/or courses
- Create course material, templates and checklists
- Help develop standards and practices for the development and improvement of courses and curriculum
- Design a role-based learning curriculum
- Review and suggest policy and procedures around creating online courses
- Build out curriculum content where needed

Key Qualifications:

- Superb written and verbal communication skills and proficiency writing instructional content
- Ability to create compelling and engaging content for a targeted audience
- Experience preferred but not required in analyzing, building, and assessing curricula for asynchronous and synchronous virtual training environments
- Exposure to the following is a plus but not required
 1. Web authoring and multimedia tools such as basic HTML, LearnDash, Elementor Pro, and H5P. Experience with JavaScript and CSS
 2. Instructional design or E-Learning experience
 3. Experience designing online learning program
 4. Education, Instructional design, or related field

About TLT - Tomorrow's Leaders Today, Inc

TLT: Tomorrows Leaders Today, Inc. is a 501(c)3 nonprofit organization dedicated to helping develop youth leaders through education, collaboration and mentorships with community & business leaders for the collective benefit of the students and their communities.

Location

REMOTE

Compensation

TYPE

Unpaid

DURATION

Temporary / Seasonal

Company Details

COMPANY SIZE

1 - 10 employees

INDUSTRY

Non-Profit

HEADQUARTERS

Denton County, Texas

WEBSITE

<https://www.TLTLeaders.org>

SOCIAL MEDIA

<https://www.facebook.com/TLTLeaders.Org>

<https://www.instagram.com/tltleaders/>

<https://www.linkedin.com/company/64271191>

WORK AUTHORIZATION REQUIREMENTS

US work authorization is required

Contact Information

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